

# ***CITY COUNCIL***

## ***Nominations and Appointments Committee***

**Monday, October 16, 2023  
4:00 pm  
Penn Room / Hybrid Meeting**

The Nominations and Appointments Committee meets to address nominations and appointments to the City's boards, authorities, and commissions.

Public comment is not permitted during Committee meetings.

Join Zoom Meeting

<https://readingpa.zoom.us/j/4192926522?pwd=M0dBTXh6SnNvOHppU1paMm9zUW0xZz09>

Meeting ID: 419 292 6522

Passcode: 972205

Dial by your location

- 877 853 5257 US Toll-free
- 888 475 4499 US Toll-free

### **I. Interviews**

**4:00 – Eddit Marmolejos-Gil – appointment – Equal Business Opportunity  
Advisory Board**

**4:15 – Nicholas Eyrich – reappointment – Blighted Property Review Committee**

### **II. Appointment Recommendations**

### **III. Review Pending Applications Memo (see page 5), BAC Openings (see page 6) & Board, Authority, Commission Membership**

### **IV. Mayor's Office Application Review Process and Timeline**

## **V. Adjourn**

## **Equal Business Opportunity Board Facts**

City Council created this Board to advise the administration on issues and policies concerning enhanced participation, to the maximum extent feasible, of third-party contractors at all levels, included but not limited to apprenticeship programs, training programs, etc., for MBEs, DBEs, WBEs, and the lower-to-moderate income residents, etc. within the distressed areas as mandated by City, state and federal governments regulations. Public meetings should be held at least quarterly to develop procedures for outreach to MBEs, DBEs, WBEs, and SBEs and lower to moderate income businesses to participate in the City's procurement process.

## **Equal Business Opportunity Board Questions for New Applicants**

1. What is the purpose of the Equal Business Opportunity Board?
2. Why are you interested in serving on the Equal Business Opportunity Board?
3. Will you be able to regularly attend meetings?
4. Have you ever responded to a City bid or RFP? If so, tell us about your experience.
5. What experience do you bring to this Board?

## **Equal Business Opportunity Board Questions for Reappointments**

1. Are you able to regularly attend meetings?
2. What has the Equal Business Opportunity Board done well and what could be improved upon?
3. How does the Finance Director help you prepare for meetings? Are you provided with necessary information to help you make decisions?
4. Do you believe the Equal Business Opportunity Board is properly advised by the City?

## **Blighted Property Review Committee Facts**

The City created the Vacant Property Review Committee at some point around 1970; however, by the end of the 1980's the Committee was no longer functioning. This Committee was composed of City officials and employees. In 2006 City Council drafted and enacted legislation to eliminate the Vacant Property Review Committee and replace it with the Blighted Property Review Committee (BPRC) composed of a combination of public officials and citizens at large to implement provisions of the Urban Redevelopment Law of 1945, as amended, and the City of Reading Blighted Property Review Committee Ordinance as amended by Bill #108-2010. To qualify for the BPRC process a property must meet the legal definition of "blight" by exhibiting one or more of the twelve conditions listed in the Ordinance and the property can be certified as blighted by the hearing process, which leaves the property subject to eminent domain or some other acquisition strategy.

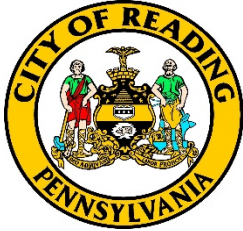
## **Blighted Property Review Committee Questions for New Applicants**

1. What is the purpose of the BPRC?
2. Why are you interested in serving on the BPRC?
3. The BPRC currently meets on the 3<sup>rd</sup> Thursday at 6 pm when hearings are scheduled. Will you be able to regularly attend those hearings?
4. What do you believe is the ultimate goal of the BPRC?
5. Have you ever been through the BPRC process?
6. What do you think would improve the quality of Reading's housing stock?

## **Blighted Property Review Committee Questions for Reappointments**

1. Are you able to regularly attend hearings?
2. What has the BPRC done well and what could be improved?
3. Do you have any ideas to improve the process used by the BPRC?
4. Are there any issues that the City could assist with?
5. What is the ultimate goal of the BPRC?

## MEMORANDUM



**TO:** Nominations and Appointments Committee  
**FROM:** Shelly Smith, Deputy City Clerk  
**DATE:** October 16, 2023  
**SUBJECT:** Pending Applications

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The following persons have applications for Boards, Authorities, and Commissions pending:

**Citizens Initiative Commission** – 11 open seats (1 per Council District; 3 per Mayor)

- **Tonya Butler** – appointment – District 4 - has Mayoral nomination

**HVAC Board** – 1 open seat (9 members)

- **David Dobrosky** – appointment – sent to Mayor August 2023

**Library Board** – 2 open City seats (15 members)

- **Anthony Orozco** – appointment – has Mayoral nomination

**Equal Business Opportunity Advisory Board** – 3 open seats (5 members)

- **Eddit Marmolejos-Gil** – appointment – has Mayoral nomination

**Blighted Property Review Committee** – 1 open seat, 2 term expirations (5 members)

- **Nicholas Eyrich** – reappointment – has Mayoral nomination

**Electrical Examining Board** – 1 term expiration (7 members)

- **Jose Delfi** – reappointment – needs Mayoral nomination

<p align="center"><b>BOARDS, AUTHORITIES &amp; COMMISSIONS</b></p> <p align="center"><b>OPEN SEATS</b></p>
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OCTOBER 16, 2023
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Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
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<b>BOARDS</b>
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Electrician's Examining Board Must be master Electrician			
	1 opening		
	1 application pending		
Plumbing Board of Examiners Must be master Plumber			
	Board full		
Reading HVAC Board Must have master license			
	1 opening		
	1 application pending		
Zoning Hearing Board			
			1 alternate opening
Police Civil Service Board			
			1 opening
Fire Civil Service Board			
			1 opening
Board of Historical Architectural Review			4 openings
			Historic District Openings
			& Trades Professional
Board of Trustees of the Reading Public Library			2 City openings
			1 application pending

Board of Health	1 opening		
Board of Ethics	2 openings		
Building/Fire Code Board of Appeals	1 alternate opening		
Animal Control Board	4 openings		
Charter Board	2 openings		
Code & License Appeals Board		1 opening	
		1 alternate opening	2 alternate openings
Equal Business Opportunity Advisory Board			
	3 openings – minority bus – owner; procurement professional, resident		
	1 application pending - resident		
Diversity Board			
			1 opening
Pagoda Foundation			
		Mayoral Appointments filled	2 openings
Conversion Therapy Mental Health Services Appeals Board	3 openings		

AUTHORITIES			
Reading Area Water Authority			
			Board full
Reading Redevelopment Authority			
			Board full
Reading Housing Authority			
	1 opening		
Reading Parking Authority			
		1 opening	
Convention Center Authority			City positions filled
COMMISSIONS			
Planning Commission			
	2 openings		
Shade Tree Commission			
	2 openings		
Stadium Commission			
	1 opening		
Human Relations Commission			
		3 openings	
Blighted Property Review Committee	1 opening; 2 alternate openings		
	1 application pending		



Environmental Advisory Council			Board full
Recreation Commission			
	City positions filled		
Audit Committee			
			Board full
Citizens Initiative Commission		3 openings	6 openings – 1 per City Council District
			1 application pending
Youth Commission		1 opening	2 openings Dist 1; 1 opening Dist 2; 1 opening Dist 4; 2 openings Dist 6
Downtown Revitalization P3		2 openings	2 openings